

December 6, 2021

Willow Springs Homeowners Association Policy Regarding Dues

Amount: Dues are \$45 per month. Payment can be made in advance at the discretion of the Resident. HOA members can pay \$540 per year if they choose or \$135 every 3 months for example. Payment is due on or before the first of the month. The HOA allows a grace period of 10 days to receive the payment, after which a \$10 late fee may be applied.

Types of Payment Accepted: Checks and Money Orders are accepted. Cash payments, payment via Credit Card or Electronic Transfer are not accepted. The payment itself must include a name and/or address or it may not be properly applied to an account.

Where Does the Payment Go?: The payment is to be deposited in the green lock-box just behind the Clubhouse mailbox. Payment may also be mailed to the Clubhouse address at 6522 Willow Springs Blvd, NW, but it must be received by the 10th of each month to avoid the late fee.

Process for Non-Payment: After the 10th of each month, the Willow Springs Treasurer will attempt to contact residents who are behind on payments. The Treasurer will inform residents of any late fees that apply and add any applicable invoices for those late fees to the Homeowners/Residents account.

If a Resident becomes delinquent for two consecutive months, then the Treasurer is obligated to inform the Resident that the HOA may contact an attorney to apply a lien on the property once the Resident becomes three months delinquent. If this occurs, the Resident will be obligated to pay the attorney fees to remove the lien including any fees that have accrued as a result of the process.

REFERENCE: Willow Springs HOA By-Laws